

## **ABOUT THE JOURNAL**

### **Focus and scope of the journal**

Manatti: Journal of Multi-disciplinary Research focuses on publishing research that spans various disciplines. It aims to foster interdisciplinary collaboration and provide a platform for scholars to share innovative ideas and findings. The journal typically covers areas such as Social sciences, Humanities, Natural sciences, Technology, Education, Management, etc.. By bringing together diverse perspectives, Manatti seeks to address complex problems and contribute to knowledge across fields.

### **Vision**

To be a leading platform that promotes interdisciplinary scholarship and dialogue, encouraging the integration of knowledge from diverse fields to address complex societal challenges.

### **Mission**

To advance knowledge by publishing high-quality, original research that spans various disciplines. It fosters interdisciplinary collaboration among scholars, practitioners, and students, encouraging innovative solutions to complex societal challenges. By providing a platform for diverse perspectives and promoting accessibility, the journal seeks to enhance the impact of research, support lifelong learning, and contribute to developing a more integrated understanding of critical issues facing our world today.

### **Frequency of publication**

Manatti is a biannual journal (except for any special issues)

### **Open Access Policy**

All articles, including editorials published in Manatti, are immediately open-access, which makes the content freely available to the public on the internet.

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## **Financial support and Article processing charges**

Manatti is a journal published by the Faculty of Graduate Studies, University of Jaffna. The journal does not charge for review, publication, or other related processes. All the costs related to publication are borne by the Faculty of Graduate Studies, University of Jaffna. The editorial and advisory board members, including chief editor and associate editors, are volunteering their service and no payments will be made for any of the activities related to the journal publication.

## **Editorial Policies**

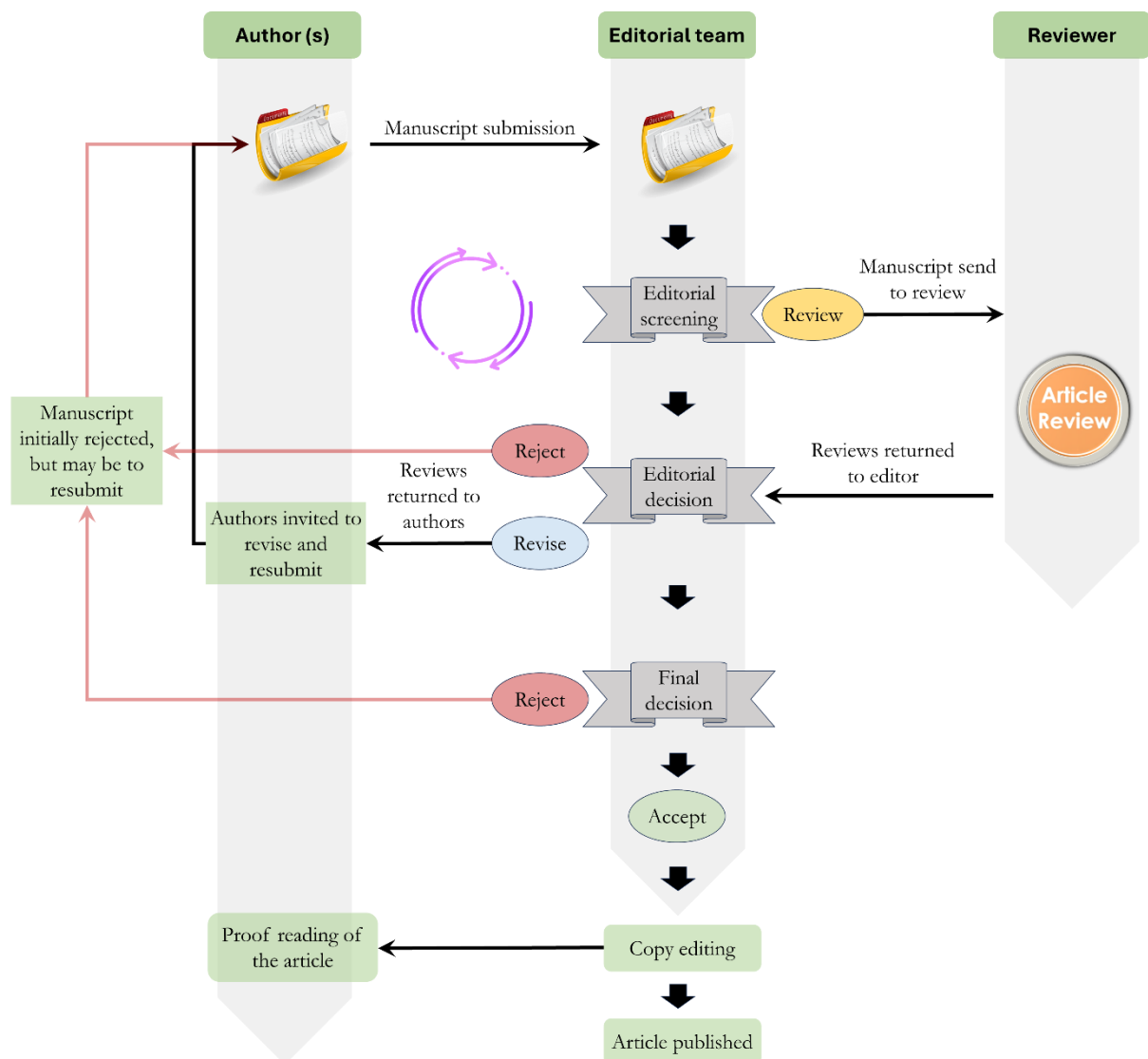
### ***Peer Review Policy***

Peer review policies typically outline the processes and standards that journals use to evaluate submitted manuscripts. Here are the key elements often found in peer review policies:

- **Editorial screening:** Editorial screening is the process used by editors to evaluate submissions for publication. Evaluators assess whether the submission meets basic criteria, such as relevance, format, and adherence to guidelines and plagiarism checking. The content is examined for originality, clarity, and overall quality. Editors may look for coherence, argument strength, and depth of analysis. If necessary, the submission may be rejected or sent back to the author for revisions based on the feedback provided by the editorial team. The manuscripts cleared by the editorial screening will undergo a peer review process.
- **Review Process:** This process helps maintain high standards in publishing and ensures that only quality content reaches the audience. Manuscripts are sent to at least two experts in the relevant field for evaluation. The review will be double-blind (neither reviewers nor authors know each other's identities).
- **Criteria for Review:** Originality and significance of the research, Methodological rigor and soundness, Clarity of presentation and argumentation, Relevance to the journal's scope.
- **Reviewer Selection:** Reviewers are often chosen based on their expertise and experience in the subject area. Journals is maintaining a database of potential reviewers.

- **Decision Process:** Based on the reviews, the editorial team makes a decision to accept, revise, or reject the manuscript. If required, the Editorial board will have the option of seeking additional reviews if a final decision on a manuscript cannot be made based on the available reviewer's report.
- **Feedback to Authors:** Authors receive constructive feedback from reviewers to improve their submissions.

### *Manuscript submission and review process*



### *Article types*

For the journal, following **types of articles** are considered for publication

Type of articles	Open submission	Peer Reviewed
Editorial	No	Yes

Invited articles	No	Yes
Original Articles	Yes	Yes
Review Articles	Yes	Yes
Short communications	Yes	Yes
Letters to the Editor	Yes	Yes

### ***Policy on Plagiarism***

Manuscripts that comply with the guidelines will be checked for plagiarism. iThenticate gives a 'similarity index', which is the word-by-word copying of materials from previously published literature. Manuscripts with similarity index from all sources more than 20% or from single source more than 5%, will be rejected or returned to the authors without peer review for corrective action.

### **Publication ethics and policies**

#### ***Submission declaration***

A submission declaration for a journal should include following that affirm the integrity and originality of the work being submitted.

- **Originality:** A statement confirming that the work is original and has not been published or submitted elsewhere.
- **Authorship:** Declaration that all authors have contributed to the work and agree to its submission.
- **Conflict of Interest:** Disclosure of any potential conflicts of interest that could influence the research.
- **Ethical Compliance:** Assurance that the research complies with ethical standards, especially in studies involving human or animal subjects.
- **Funding Sources:** Acknowledgment of any financial support received for the research.
- **Permissions:** Confirmation that necessary permissions for using copyrighted material have been obtained.
- **Data Availability:** Statement on data availability supporting the findings, if applicable.
- **Acknowledgments:** Recognition of any individuals or organizations that contributed to the research but do not meet authorship criteria.
- **Credit Author statement:** Recognizing individual author contributions, reducing authorship disputes and facilitating collaboration. Credit author statements should be provided during the submission process and will appear above the acknowledgment section of the published paper as: Conceptualization, Methodology, Data curing, Investigation, Formal analysis, Validation, Resources, Visualization, Supervision, Project administration, Fund acquisition, Writing - Original Draft, Writing -Review & Editing

## ***Authorship***

All authors should have made substantial contributions to at least one of the following:

- Concept and Design: Involvement in the formulation of the research question, study design, and methodology.
- Data Acquisition: Contribution to the collection or acquisition of data, including experiments, surveys, or literature reviews.
- Data Analysis and Interpretation: Engagement in the analysis of data and the interpretation of results.
- Drafting the Manuscript: Participation in writing the initial draft of the manuscript or revising it critically for important intellectual content.

All authors should agree to be accountable for all aspects of the work, ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.

## ***Changes to authorship***

The journal generally does not allow changes to authorship after manuscript submission. Authors must carefully consider the authorship list and order at submission. Only in exceptional circumstances will the editor consider adding, deleting, or rearranging authors. Such requests must come from the corresponding author with written confirmation from all the authors.

## ***Declaration of interests***

When submitting a manuscript to a journal, authors are often required to submit a declaration of interests. This declaration discloses any potential conflicts of interest that might influence the research or its presentation. Here are some common types of interests that authors may need to declare:

- Financial Interests: Funding sources, Employment, Consultancy, Intellectual property
- Personal Interests: Relationships with individuals or organizations involved in the research, Ideological beliefs
- Other Interests: Competing interests, Gifts or honoraria, Expert witness